

Department of the Treasury Internal Revenue Service Austin, TX 73301-0023

Time Sensitive Information - Open Immediately

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December 9, 2024

You need to file your 2023 Form 1040 tax return What you need to do immediately File your 2023 tax return. You have two options for sending us your return.

- File electronically. You may be able to file the return electronically, but you'll need an authorized e-file provider to submit your return on your behalf.
- File by mail. Send us your completed and signed return, including a payment for any tax due Scan the QR code to the right to visit [IRS.gov/HowToFile](https://www.irs.gov/HowToFile) for more information. Did we make a mistake? Check whether you need to file. Visit [IRS.gov/WhoShouldFile](https://www.irs.gov/WhoShouldFile) to learn more about filing requirements. Scan here to visit [IRS.gov/How ToFile](https://www.irs.gov/HowToFile) If you don't need to file, complete Form 15103, 1040 Return Delinquency. Visit [IRS.gov/F15103](https://www.irs.gov/F15103) to download Form 15103. You have two options for submitting your form. * Mail us your completed Form 15103.
- Fax it to 855-800-8106 using either a fax machine or an online fax service. Protect yourself when sending digital data by understanding the fax service's privacy and security policies. If we don't hear from you File your return or send us Form 15103.
- You may lose your claim to a refund or certain credits. The Internal Revenue Code sets strict time limits to claim those items.
- We may determine your tax for you. Applicable penalty and interest charges may continue to accrue on any unpaid balance we determine you owe.
- You may become subject to backup withholding if you received interest or dividend income and you don't file your return or pay all taxes due. This means we'll notify your payers to withhold a percentage of the dividends and interest you receive.

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